

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

May 9, 2016

I. Call the Meeting to Order – Meeting called to order by Board President Brian Bowman at 6:01 PM

- A. Roll Call – Melissa Sassman, Chad Vitiritto, Roland Kouski, Jr., Doug Kayser, Henry Wood, Jenn Van Houten, Brian Bowman, present.
- B. Approve Agenda – Motion to approve the agenda by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 7/0.

II. Public Comments – None

III. Board Reports

- Melissa Sassman reported Saydel Prom and After Prom was held May 7. It was a good event and parent participation was appreciated. She also said the pancake breakfast for Coach Mike Downs was recently held and went well.
- Jennifer Van Houten reported the Woodside track teams competed in the state track meet on May 7. The 7th grade boys sprint medley team took first place at state in Ames.
- Doug Kayser said the Large Group Music Contest was recently held. The high school band and chorus were awarded I's in the contest.
- Brian Bowman noted spring sports are wrapping up and encouraged everyone to participate in those final events. He also reminded Board members that he will soon be sending out paperwork for the Superintendent's evaluation.

IV. Superintendent's Report

- A. **District Recognitions** – Superintendent Mr. Douglas Wheeler recognized Affinity Credit Union for their continuous support of the school district. He presented a certificate of appreciation to Affinity Credit Union Marketing Director Debbie Gredell.
- B. **School Board Recognition Month** – Iowa School Board Recognition Month honors Iowa's volunteer school board members and recognizes that they are providing leadership through responsibilities ranging from strong financial stewardship to ensuring a rich and diverse curriculum. Board Members received treats from Cornell Elementary art students, Woodside Middle School technology, art, and ELP students, and Saydel High School culinary students.
- C. **National History Day State Participants, Woodside** – Mr. Wheeler welcomed Social Studies teacher Doug Cline to discuss Saydel National History Day projects. The NHD program serves as a vehicle to teach students important literacy skills and to engage them in the use and understanding of museum and library resources as they develop annotative bibliographies and creative exhibits. Students Devin Redner, Megan Ford, *Gabbriella Neddermeyer, *LillyAnn Valentine, and *Karlee Nelson shared details about their projects and what they learned through the NHD program. (*Indicates state qualifier)

V. Administrative Report to the Board

A. Food Services – Jessie Sadler, Director of Food Service, shared an update on Saydel Food Service for the 2015-16 school year. She reviewed the new school lunch prices for the 2016-17 school year and shared comparison of meal prices from neighboring schools. Jessie shared details about anticipated renewal bid contracts and reviewed the breakfast and lunch participation across the district. She reviewed the Community Eligibility Provision Year 1 recap for Cornell Elementary. Jessie explained the benefits of the Cornell Elementary Food Rescue Program and shared details about the food service grants Saydel has received this year. These grants included a Team Nutrition Grant (\$500), Super Power Summit (\$500), and CDC 1305 Wellness Grant Year 3 (Woodside Middle School \$5,000 and Saydel High School \$5,000). Jessie shared information about the Summer Food Service Program which will run from June 6 - August 12 at Woodside Middle School and Sunnybrook Mobile Home Park.

VI. Discussion/Action Items

A. Consent Agenda – Motion to approve by Henry Wood, seconded by Doug Kayser. Motion carried 7/0.

1. Minutes of Previous Meeting
2. Bills for Payment
3. Financial Reports
4. Contracts
 - a) Iowa Jobs for America’s Graduates (iJAG) MOU
 - b) Timberline LLC
 - c) Summer Sports Officials
 - d) American Appraisal Associates, Inc.
 - e) Color Guard Choreography
 - f) Accompanist-CE

- **Iowa Jobs for American Graduates (iJAG)** - The Board is being asked to continue the agreement between Saydel CSD and Iowa Jobs for America’s Graduates. Saydel CSD entered into an agreement with iJAG in the 13-14 school year. iJAG provides a full time teacher to the Saydel CSD at a cost of \$20,000 annually. The program aims to create business, industry, and education partnerships to ensure at-risk high school students remain in school. The Superintendent supports the continuation of this agreement. (Dropout Prevention Fund)
- **Timberline Medicaid Billing** - Currently Timberline processes Saydel’s claims for Medicaid reimbursements for 8% of the net Medicaid reimbursement retained by the District.
- **Summer Sports Officials** - Proposed list of officials to be contracted to officiate the summer events. (Student Activity Fund)
- **American Appraisal Associates, Inc. Agreement** - Agreement between American Appraisal Associates, Inc. and Saydel Community School District for performing the annual inventory. The company will provide the District with an updated fixed asset accounting record for internal accounting control and financial reporting as of June 30, 2016. The service fee is \$4,950. (General Fund)
- **Color Guard Choreography Agreement** - Agreement between Melissa Lyons and Saydel Community School District to create and instruct the choreography for the Color Guard. This service fee is \$280 per year and will be paid from the music ISL budget. (General Fund)

- **Accompanist Agreement** - Agreement between Elena Clark and Saydel Community School District to provide piano accompaniment for two elementary music concerts (December 1, 2015 and May 16, 2016). This service fee is \$50 per concert or \$100 total and will be paid from the music ISL budget. (General Fund)

B. Personnel

1. **New Hires** – Motion to approve by Melissa Sassman, seconded by Henry Wood. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Craig Wederquist	Football Coach-MS	TBD
Austin Sullivan	Asst. Football Coach-HS	TBD
Mike Nuzum	Asst. Football Coach-HS	TBD
Mike Nuzum	Baseball Coach-MS	\$2,631.60
*Stacey Rice	Spec Ed Strat II-WS	TBD
*Emily Foster	K-4 Spanish Teacher-CE	TBD
Chelsea Gallagher	Summer Eagle's Nest	\$11.00/hr
Renee Bozman	Summer Eagle's Nest	\$11.00/hr
Alex Mentzer	Summer Eagle's Nest	\$11.00/hr
Shawna Reinier	Summer Eagle's Nest	\$11.00/hr
Mary Cannaday	Summer Eagle's Nest	\$11.00/hr

*Pending background check

2. **Resignations/Terminations** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Brian Baker	Asst. Football Coach-HS	Personal
Dave Braman	Custodian - CE	Personal
Michael Dennis	Yearbook Advisor - WS	Personal

3. **Transfers** – Reviewed Only

Non-Licensed Employee Hiring by the Superintendent (Policy #411.3):

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Meghan Price	Spec Ed Strat II Teacher-CE	Kindergarten Teacher-CE

C. Open Enrollment

1. **In/Continuation** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0.

Presented for Board Approval:

In

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Olivia R. Kilby	9	Des Moines	Met deadline 2016-17
Alexandra Ross	K	Des Moines	Met deadline 2016-17
Brian Schnathorst	5	Des Moines	Continuation 2015-16

2. **Out** – Motion to approve by Doug Kayser, seconded by Chad Vitiritto. Motion carried 7/0.

Out			
Student Name	Grade	To	Reason
Ava Kruse	K	Ankeny	Continuation 2015-16
Keely Rieger	3	Urbandale	Continuation 2015-16

3. Denied – None.

D. Contracts and Agreements

1. **High School Chromebook 1:1** – Motion to approve by Jennifer Van Houten, seconded by Chad Vitiritto. Motion carried 7/0.

Seven vendors responded to an RFP for our decision to go with Chromebooks 9-12 at Saydel High School. Of the seven, only four had bids that met our specifications. The lowest qualifying and winning bid went to CDI for \$127,600.80 for the Complete-Edugear Chromebook C4. Other responding vendors were Troxell, Tierney, Softchoice, EmbarkIT, CDW, and Trinity3 Technology. We solicited student feedback on the High School 1:1 devices and reviewed with the Technology Committee, and we decided our preference was to go with a Chromebook that could be used as a laptop or a tablet. We also decided to go with a slip-in case based on feedback from the high school instead of an “always on” case. The Edugear Chromebook bid from CDI was selected. It is built for education and business and was the lowest bid that met our specifications for device. This proposal has been reviewed by the Operation Committee. It is recommended to approve the proposal from CDI to purchase 440 Chromebooks and cases. This will be funded through the PPEL fund.

2. **Forecast5 Analytics – 5Cast** – Motion to approve by Jennifer Van Houten, seconded by Chad Vitiritto. Motion carried 7/0.

Ryan Eidahl, Business Manager, is proposing new budgeting/forecasting software to be utilized next year. The software is called 5Cast and is a product of Forecast 5 Analytics. This product is currently being endorsed by the Iowa Association of School Boards (IASB). Members of the Operations Committee were able to view a demonstration of the proposed software. The software will be beneficial in forecasting budgets (5-year view), viewing history (past 5 years) and creating a line-item budget that can be imported into our accounting software. This proposal is being presented for approval. The software will cost \$5,500 and will be funded through the PPEL fund.

- E. 2016 List of Graduates** – Motion to approve by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 7/0.

The following list of students are being recommended for graduation from Saydel High School on May 27, 2016, pending satisfactory completion of all graduation requirements. Administration of Saydel HS and the Superintendent are recommending Board approval for issuance of diplomas upon successful completion of Board requirements for graduation.

2015-16 EARLY GRADUATES

Josee Adams
 Trinity Bond
 Tayler Garrison
 Sara Hall
 Jacob Harman
 Alyssa Karnowski

Haley Pagliai

2016 DIPLOMA NAME LIST

FIRST NAME	MIDDLE NAME	LAST NAME
Jack	Christopher	Aagesen
Josee	Rae	Adams
Lisa	Marie	Anderson
Kassie	Ann	Bailey
Jacob	Walter	Bartleman
Skylar	Rae	Berry
Madison	Rae Ann	Bianchi
Cory	Eugene	Birmingham
Aaron	Kenneth	Bjork
Ceejay	Thomas	Bolich
Elizabeth	Mary	Breitbarth
Breck	Christina	Briley
Samantha	Kay	Bullock
Sarai	Carrillo	Alonso
Cassie	Ann	Chubb
Kelsey	Lynn	Clark
Tyler	Douglas	Clark
Dylan	Shane	Coffin
Alexander	David	Condon
Kaitlin	Marie	Conklin
Brandyn	Skylar	Coop
Alyssa	Ann	Cordova
Kourtnie	Marie	Cowles
Anthony	George	DeWitt
Matthew	Lee	Dorothy
William	Neal	Dyer
Sara	Marie	Eaton
Nicholas	Raymond	Erdelt
Caitlin	Mae	Fagen
Tanner	James	Fenton
Jeff	Curtis	Fields
Anthony	Lee	Figgins
Allison	Christine	Furman
Taylor	Marie	Garrison
Kaitlyn	Lorraine	Guerrero
Melanie	Leann	Gustafson
Brett	Alan	Guy
Sara	Emily	Hall
Tyler	John	Hamilton
Cory	David	Harden
Jacob	Gorden	Harmon
Alexandra	Lynn	Harper
Bailey	Jane	Hodson
Benjamin	James	Holmes
Justis	Nicole	Hook
Daniel	James	Hornbacher
Samuel	Glenn	Hudspeth
Brittany	Anne	Irlbeck

Jenna	Nichole	Jackson
Tyler	Monroe	Johnston
Alyssa	Jean	Karnowski
April	Nicole	Knight
Kimberlyn	Casey	Knutson
Chance	Tyler	Korte
Trevor	Ryan	Lundy
Trinity	Rachele	Marker
Rece	Holden	Martin
James	Stephen	McCoy III
Kaci	An Tong	McKewen
Molly	Elizabeth	Mingus
Kinsey	Marie	Mitchell
Tylor	Thomas	Moore
Rayahna	Brianne	Moorhead
Haley	Anne	Pagliai
Alyssa	Madison	Parker
Sadhika	Vinod	Patel
Makenzie	Amber	Pearson
Sydney	LeeAnne	Peer
Lauren	Marie	Penenger
Jacob	Michael	Philipsen
Angela	Ranae	Pitt
Ryan	Eric	Polhemus
Joshua	Tyler	Powell
Makenzie	Anne	Pyles
Cody	Allen	Reed
Jared	Elroy	Reese
Taylor	Elaine	Reinier
Esmeralda		Ruiz
Oscar	Pedro	Ruiz
Alexander	Lee	Scott
Nathan	William	Seamands
Joseph	William	Seuferer
Kyus	Scott	Shineflew
Alexis		Sloan
Andrew	Philip	Smith
Alanah	Brooke	Sodders
Trenton	Alexander Lee	Stanton
Christopher	David	Stone
Mitchell	Lee	Stout
Dylan	Michael	Stout-Ewald
Jamie	Lynn	Strahl
Patrick	Scott	Sutton
Taylor	Marie	Swank
Taylor	Nicole	Tague
Thomas	Jefferson	Taylor
Victoria	Kay	Trulove
Amanda	LeAnn	Turner
Hannah	Jaymes	Van Houten
Carlos	Juan	Varela
Joseph	Micheal	Voshell

Kendall	Marie	Walker
Kole	Alan	Walker
Charlea	Jeaneva	West
Clayton	Nathaniel	White
Parker	Christian	White
Lesa	Suzanne	Wicks
Lawrence	Warren	Yates III
Tiffany	Amber	Youngbear

- F. Resolution Ordering Election on the Question of Levying a Public Educational and Recreational Property Tax** – Motion to approve by Jennifer Van Houten, seconded by Henry Wood. Roll call vote: Melissa Sassman, yes; Chad Vitiritto, yes; Roland Kouski Jr., yes; Doug Kayser, yes; Henry Wood, yes; Jennifer Van Houten, yes; Brian Bowman, yes. Motion carried 7/0.

At the request of the District Opportunities Committee, the Board is being asked to bring the levy of the Public Educational and Recreational Property Tax to another vote by the public. This vote will occur in September if approved. The Operations Committee is working on strategy and new communication methods to ensure all voters are informed on this measure. The prior vote was called by petition, the measure was defeated 60%-40% suggesting interest in this measure.

The Superintendent supports the Board placing this measure on the ballot for September.

RESOLUTION ORDERING ELECTION ON THE QUESTION OF LEVYING A PUBLIC EDUCATIONAL AND RECREATIONAL PROPERTY TAX

WHEREAS, this Board has determined that an election should be called on the question of levying a public educational and recreational property tax; and

WHEREAS, in order to establish and maintain for children and adults' adequate public recreation places and playgrounds, it is necessary and in the best interest of the School District to call an election on the question of levying a public educational and recreational property tax.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE SAYDEL COMMUNITY SCHOOL DISTRICT, in the COUNTY OF POLK, STATE OF IOWA:

Section 1. That an election is called of the qualified electors of the Saydel Community School District, in the County of Polk, State of Iowa, on Tuesday, September 13, 2016. The following Proposition is approved, and the Secretary is authorized and directed to submit and file the Proposition for the Ballot with the Polk County Commissioner of Elections at least 46 days prior to the date of the special election.

SHALL THE FOLLOWING PUBLIC MEASURE BE ADOPTED?

PROPOSITION A

YES []

NO []

Shall the Board of Directors of the Saydel Community School District in the County of Polk, State of Iowa, be authorized to levy a tax upon all the taxable property within the School District of not to exceed thirteen and one-half cents (\$13½¢) per thousand dollars of assessed valuation of the taxable property within the School District for public educational and recreational activities and community education purposes?

[END BALLOT LANGUAGE]

Section 2. That the notice of the election and ballot form used at the election shall be prepared in accordance with the provisions of the Iowa Code and Iowa Administrative Rules. The polls will be open from 7:00 A.M. to 8:00 P.M.

Section 3. Polk County, Iowa is the control county of this School District; this election will be conducted by the County Auditor as Commissioner of Elections.

Section 4. That the Election Board for the voting precinct or precincts be appointed by the County Commissioner of Elections, not less than 15 days before the date of the election, a certified copy of which appointment must be officially placed on file in the office of the Secretary.

Section 5. The Commissioner of Elections is requested and directed to make publication of the Notice of Election at least once, not less than four days nor more than twenty days prior to the date of the election, in a legal newspaper, printed wholly in the English language, as defined by Iowa Code Section 618.3.

Section 6. The *Des Moines Register*, a legal newspaper, has substantial circulation within the District and is hereby designated to make the publication of the Notice of Election.

Section 7. That the County Commissioner of Elections shall prepare all ballots and election registers and other supplies as necessary for the proper and legal conduct of this election and the Secretary of the Board is authorized and directed to cooperate with the Commissioner of Elections in the preparation of the necessary proceedings.

Section 8. That the Secretary is directed to file a certified copy of this Resolution in the Office of the County Commissioner of Elections to constitute the "written notice" to the County Commissioner of Elections of the election date, required to be given by the governing body under the provisions of Iowa Code Chapter 47.

G. Negotiated Agreement Between the Saydel Education Association and the District for 2016-17 – Motion by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0.

The District has reached a Tentative Negotiated Agreement with the Saydel Education Association (SEA) for the 2016-17 school year. The SEA membership is in the process of ratifying the Tentative Agreement. If ratified, the Tentative Agreement will be brought to the Board for approval, which at that time, more information will be presented for consideration.

H. Policies – The policies listed have been reviewed by the Policy Committee. The Superintendent recommends the acceptance of the reviewed/revised policies and the approval of the first reading of new policy (604.9).

1. **801.5 Reviewed/Revised** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0.
2. **604.1 Reviewed/Revised** – Motion to approve by Henry Wood, seconded by Doug Kayser. Motion carried 7/0.
3. **604.2 Reviewed/Revised** – Motion to approve by Doug Kayser, seconded by Jennifer Van Houten. Motion carried 7/0.
4. **604.3 Reviewed/Revised** – Pending correction to wording in paragraph 4, motion to approve by Jennifer Van Houten, seconded by Roland Kouski Jr. Motion carried 7/0.
5. **604.4 Reviewed/Revised** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0.
6. **604.5 Reviewed/Revised** – Motion to approve by Doug Kayser, seconded by Chad Vitiritto. Motion carried 7/0.
7. **604.6 Reviewed/Revised** – Motion to approve by Henry Wood, seconded by Jennifer Van Houten. Motion carried 7/0.
8. **604.7 Reviewed/Revised** – Motion to approve by Chad Vitiritto, seconded by Melissa Sassman. Motion carried 7/0.

9. **604.8 Reviewed/Revised** – Motion to approve by Doug Kayser, seconded by Melissa Sassman. Motion carried 7/0.
10. **604.9 (Online Classes) New, first reading** – Motion to approve by Melissa Sassman, seconded by Chad Vitiritto. Motion carried 7/0.

VII. Adjourn – Motion to adjourn by Jennifer Van Houten, seconded by Roland Kouski Jr. Motion carried 7/0. The meeting adjourned at 7:38 PM.

Brian Bowman, Board President

Beth Vitiritto, Board Secretary

The next scheduled Board Work Session is Monday, May 23 at 6 PM. It will be held in the Board Room at the Saydel District Office.